

Meeting Agenda / Minutes

Silver Stream Public School Council

Purpose:

- Agenda – To provide an outline of meeting agenda details.
- Minutes – To provide a recap of items discussed during the meeting.

MEETING INFORMATION

| | | | |
|----------------------------|---|--------------------|--------------------|
| Date | June 19 th , 2018 | Time | 7:00 pm - 8:30 pm |
| Location | Library | Secretary | Nan Weng |
| Facilitator / Chair | Qusai Kanchwala | | |
| Attendees | Mrs. Yeates – Principal | Mr. Innes | Annie Millares * |
| | Annie Yang * | Brian Lim * | Dawn Ko |
| | Deepshikha Swasoop * | Fiona Hongmei Li * | Grace Liu |
| | Jean Mu | Joann Pan | Kenneth Leung * |
| | Lisa Qiu Ling Yang * | Nan Weng * | Robin Tian * |
| | Reza Bordbar * | Qusai Kanchwala* | Sulo Selvaganesh * |
| | Wael Safwat* | | |
| Regrets | Annie Haiying Wang * | Michael She * | |
| Next Meeting Dates | 1. September 18 th , 2018, Tuesday | | |

* Council voting member for school year 2017-2018

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SECTION 1: AGENDA

| Agenda | |
|--------|---|
| 1. | Opening (5 minutes) |
| 2. | Principal's Report (10 minutes) |
| 3. | Human Right Group Presentation (10 minutes) |
| 4. | Treasurer's Report (10 minutes) |
| 5. | Sub-Committee Updates (10 minutes) |
| 6. | Planning for Summer & New Year (10 minutes) |
| 7. | Election Committee Selection (10 minutes) |
| 8. | Carnival / BBQ Planning (30 minutes) |

1 HOUR AND 35 MINUTES

SECTION 2: MINUTES

| Highlights and Decisions Reached | | | |
|----------------------------------|--------------------------------|--|--|
| Agenda Item | | Discussion Highlights | Decisions Reached / Action Items |
| 1. | Human Right Group Presentation | Human Right Club has about 30 students, now splits into two groups, Human Rights and Pride. The club is to host school activities, share information, lead discussions and support peer counselling groups. Mr. Smith led three students from Human Rights group to present the purpose of the group, which is to reduce stigma and disapprove common myths and stereotypes. They also presented a video about youth mental health and wellness, introducing the #YellowIsForHello Campaign. | |
| 2. | Principal's report | <ul style="list-style-type: none"> - School will start flexible entry next year, parents can send kids to school from 7:50 am; there will be teachers on duty to allow kids go into classrooms. Hopefully it can reduce the traffic during rush hour. - Report cards are going home soon. - Volunteer appreciation on June 19th morning was a great event, around 45-50 parents showed up. <p>Teachers' Wish list:</p> <ul style="list-style-type: none"> - English Language Learner (ELL) program needs more books and online resources, estimated cost is \$1,500. - Kindergarten bikes were all broken, need five new bikes, estimated cost is \$1,300. - Painting school mascot, the Falcon, on the wall, estimated cost is \$2,260. | <p>Decision: Donate \$5060 to cover all 3 items in the teachers' wish list.</p> |

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| Highlights and Decisions Reached | | | | |
|----------------------------------|--------------------------------|---|---|--|
| Agenda Item | | Discussion Highlights | Decisions Reached / Action Items | |
| 3. | Sub-Committee Updates | Feedback collected for Swiss Chalet lunch, need vendor to summarize the meals in the package. | | |
| 4. | Treasurer's report | Fiona presented council account balance, \$30,903.48 as of June 19 th , 2018. Outstanding payments to Pizza/Swiss Chalet/Subway lunches are around \$11,000 by the end of June. | | |
| 5. | Sub-Committee Update | Family Activity Day: Great turn-out, should do it again next year. Progrant: The deadline was missed this year, will try to apply for it next year before the end of May, 2019. | | |
| 6. | Planning for Summer & New Year | <ul style="list-style-type: none"> - Will distribute the flyer through welcome package to promote council and recruit more parent volunteers. - QSP package will be handed out in September; Annie Millares is still the one coordinating. - It is suggested to indicate the areas to be supported when put Cash Donation items in Cash online. - Election Committee is formed: Sulo, Annie Millares, and Wael. | Decision: Election Committee: Sulo, Annie Millares, and Wael. | |
| 7. | Adjourn | 8:30 p.m. – 1.5 hours | | |

| New Action Items | | | | | |
|---|----------|----------------------------------|-------|-----------------|-----|
| <i>NOTE: For Completed Action Items, place a (✓) next to the completion date.</i> | | | | | |
| Agenda Item | | Action Item / Comments | Owner | Completion Date | (✓) |
| 1. | ProGrant | Apply for ProGrant for 2019-2020 | Qusai | May, 2019 | |

| Previous Action Items – Closed | | | | | |
|--------------------------------|----------------|--|-------|-----------------|-----|
| Date/Agenda Item | | Action Item / Comments | Owner | Completion Date | (✓) |
| 1. | Cultural Night | Mrs. Yeates to find out date for Cultural Night ; Pari to work out detailed plan. | Pari | April, 2018 | ✓ |

| Previous Action Items – Outstanding | | | | | |
|-------------------------------------|-----------------------------|--|---------------|-----------------|-----|
| Date/Agenda Item | | Action Item / Comments | Owner | Completion Date | (✓) |
| 1. | Coordinate Lunch Volunteers | Set up a communication channel for volunteers to sign-up the dates for helping out lunches | Nan and Robin | On going | |

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| Documents Distributed / Reviewed at Meeting (Attach where applicable) | | | |
|---|-------------------------------|--|---------------|
| Document Name | | Attachment / Description | Received From |
| 1. | SSPS Council Meeting Agenda | 2018-06-19- SSPS Council Agenda.docx | Qusai |
| 2. | SSPS Council Treasurer Report | Ending June 19 th , 2018 | Fiona |
| 3. | Council Activity Summary | Summarize all regular activities organized by school council | Nan |

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Appendix A:

SILVER STREAM SCHOOL COUNCIL

GROUP NORMS

Group Norms per School council constitution:

- **Respect, Trust, Acceptance, Caring, and Support each other.**
- **Positive Communications**
- **Start and End meetings on time**
- **Listen to Completion & Respond constructively**
- **Support...Challenge...Counter... decision making**
- **Appreciate alternative approaches and move forward**
- **Take Responsibility for actions**

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Appendix B:

Sliver Stream School Council Donation Summary 2017-2018

| # | Category donated | Amount | Decision Made on | Details / Comments |
|----|--|-----------------|----------------------------------|---|
| 1 | Area rugs or ground pads for library | \$1200 | October 17 th , 2017 | For kids to sit down and read comfortably |
| 2 | Technology Cost Sharing | \$6,250 | November 14 th , 2017 | School board will match \$6,250, for purchasing 41 Chromebooks |
| 3 | Kindergarten Outdoor Plan | \$5000 | November 14 th , 2017 | For Kindergarten Outdoor facilities; share the cost with school. |
| 4 | Settlers of Catan | \$300 | November 14 th , 2017 | For Kindergarten |
| 5 | Music Instruments | \$1000 | November 14 th , 2017 | |
| 6 | Musical Theatre | \$1800 | November 14 th , 2017 | Including Kindergarten kids too, |
| 7 | Books for Classroom | \$500 | November 14 th , 2017 | For purchasing books in Scholastic fair. |
| 8 | Family in need | \$500 | March 6 th , 2018 | |
| 9 | For Community School in Nepal | \$800 | March 6 th , 2018 | For school uniforms for Phoplo Community School in Nepal |
| 10 | Grade-8 Graduation ceremony | \$3000 | May 22 nd , 2018 | For 83 grade-8 students |
| 11 | Teachers' wish list for ELL books/Online resource, bikes for Kindergarten, painting mascot | \$5060 | June 19 th , 2018 | <ul style="list-style-type: none"> - ELL books and online resources, \$1,500. - 5 Kindergarten bikes \$1,300. - Painting school mascot, the Falcon on the gym wall, \$2,260. |
| | Total | \$25,410 | | |

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Appendix C:

Sliver Stream School Council Donation Summary 2016-2017

| # | Category donated | Amount | Decision Made on | Details / Comments |
|----|---|-------------|-------------------|---|
| 1 | Books for classroom | 1,000 | November 15, 2016 | For kids to read independently |
| 2 | Chick Hatching | 240 | November 15, 2016 | For Kindergarten |
| 3 | Dance Program | 2,000 | November 15, 2016 | For Grade-7 and Grade-8 |
| 4 | Maker Space in the library | 1,500 | November 15, 2016 | Purchase items for science, math, problem solving |
| 5 | Portable Chrome books for all grades (1-8) | 9,000 | November 15, 2016 | Provide all classrooms grade 1-8; School board will fund the rest \$6250 through cost-sharing program |
| 6 | Portable Smart-board | 4,000 | November 15, 2016 | for Kindergarten |
| 7 | Grade-8 graduation ceremony | 3,000 | November 15, 2016 | |
| 8 | Families in need | 500 | November 15, 2016 | |
| 9 | Yoga by professional instructor | 2,880 | November 15, 2016 | 3 sessions per class |
| 10 | ROM Edukits to support curriculum (Grade 4-6) | 400 | November 15, 2016 | Hands on kits from the ROM that support curriculum |
| 11 | Movie License | 400 | November 15, 2016 | For a year |
| 12 | Performing Arts Program | 2,000 | February 17, 2017 | For Kindergarten – Grade 3 |
| 13 | 3D printer and initial printing material | 2000 | June 13, 2017 | For science projects |
| | Total | \$28,920.00 | | |

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Appendix D:

Silver Stream School Council Donation Summary 2015-2016

| # | Category donated | Amount | Decision Made on | Details / Comments |
|----|----------------------------------|------------|----------------------------------|--|
| 1 | Benches | \$1,500 | November 17 th , 2015 | For "Buddy Bench" idea raised by students; council will pay up to \$1,500. |
| 2 | Pavement Marking | \$1,200 | December 15, 2015 | |
| 3 | Books for classrooms | \$670.75 | November 2015 | Approved up to \$1,000 |
| 4 | 1 Water Bottle Refilling Station | \$1,500 | December 15, 2015 | Council approved \$1,500 of \$2,500 cost |
| 5 | Starfall Website | \$189 | January 26, 2016 | |
| 6 | Permanent Score Board | 5491.50 | January 26, 2016 | Council approved \$6000 as budget. |
| 7 | Technology Equipment | \$6,000 | April 5, 2016 | |
| 8 | Music Alive | \$500 | April 5, 2016 | |
| 9 | Science Materials | \$2,000 | April 5, 2016 | |
| 10 | Prologue Performance | \$1,500 | April 5, 2016 | |
| 11 | Welcome Kindergarten Package | \$300 | April 5, 2016 | Welcome kit for Kindergarten family |
| 12 | Support For Family | \$600 | April 5, 2016 | |
| 13 | Winit's Stickers/Materials | \$500 | April 5, 2016 | |
| 14 | Guest Speaker | \$1,000 | April 5, 2016 | Using critical thinking in Math |
| 15 | Grade 8 graduation Ceremony | \$4,000 | April 5, 2016 | For Grade 8 Students; need to verify the amount this year. |
| | Total | \$26915.25 | | |

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Appendix E:

Sliver Stream School Council Donation Summary 2014-2015

| # | Category donated | Amount | Decision Made on | Details / Comments |
|---|-----------------------------------|----------|-------------------|--|
| 1 | Technology Equipment | \$13,177 | October 28, 2014 | For 6 LCD Projectors, 13 Laptops, 1 Mac Pro, and 10 iPads school year of 2014-2015. |
| 2 | Musical Events for school bands | \$500 | December 02, 2014 | To support two musical events, one is both Grade 7&8 and Grade 8 bands going to Newmarket and the other one is Grade 8 band going to Ontario music festival in Wonderland. |
| 3 | Grade 8 graduation Ceremony | \$4,000 | Jan 13, 2015 | For all 119 Grade 8 Students, around \$30 per person. |
| 4 | Staff Wish List | \$8,000 | Jan 13, 2015 | Equity and Inclusivity Presentations 400 for Kindergarten Skating 10 iPad Minis in total 10 speakers |
| 5 | Kindergarten Welcome package | \$300 | March 31, 2015 | For Kindergarten Welcome Night. |
| 6 | "Forest of Reading" book purchase | \$4000 | May 12, 2015 | "Forest of Reading" program, for both junior and intermediate students |
| 7 | Long Term Technology Equipment | \$13,000 | June 2, 2015 | 15 iPads for 3 French teachers ~\$8,000 3 ceiling-mounted projectors ~\$3,000 Apple Desktop ~\$2,000 |
| | Total | \$42,977 | | |